



(For Office use only)

Application number	
ID	
Course code	
Agent code	
Fee status	

Application for Postgraduate Studies (Taught)

Please return to

Postgraduate Admissions Office
Enterprise & Development
Faraday House, University of Salford
Salford, Greater Manchester, M5 4WT
UK

T +44 (0)161 295 6709
F +44 (0)161 295 4329
pgadmissions-exrel@salford.ac.uk
www.pg.salford.ac.uk

It is important that you read the Guidance Notes before completing the form

1 Personal details – Please complete this section in BLOCK CAPITALS				
Title (Mr/Mrs/Miss/Ms/Dr)	Surname/Family name	First name/Given names	Gender(M/F)	
Previous surname (if applicable)		Date of birth (DD/MM/YYYY)	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>	
Postal address for correspondence		Postal address (if different to correspondence address)		
_____ _____ _____		_____ _____ _____		
City _____ Postal code _____		City _____ Postal code _____		
Country _____		Country _____		
Telephone number _____		Telephone number _____		
Email address <input type="text"/>				
Disability/special needs (including dyslexia/medical conditions) _____				
2 Programme you wish to apply for				
Name of programme	Qualification (e.g. PgCert/PgDip/ MSc/MA/LLM)	Mode of study (full-time/part-time/ distance learning)	Month of entry	Year of entry
3 Fee status information				
Nationality (if dual, give both)		Country of permanent residence		
Country of birth		Date of first entry to UK (DD/MM/YYYY) <input type="text"/>		
Fee status category (Important – please read Section 3 of the Guidance Notes before completing)				
<input type="checkbox"/> A <input type="checkbox"/> B * <input type="checkbox"/> C * <input type="checkbox"/> D <input type="checkbox"/> G <input type="checkbox"/> Other (please give details) _____				
* If you have Refugee Status, Indefinite Leave to Enter/Remain, Discretionary Leave to Enter/Remain or Humanitarian Protection then please provide photocopies of your immigration status documents				

4 Academic History/Qualifications – please continue on a separate sheet if necessary
 You will need to attach evidence of study (e.g. photocopies of certificates or transcript)

Name and address of University/College/ Awarding body	Dates of attendance		Title of qualification	Subject studied
	from	to		

5 English Language

Is English your first language) Yes No

If English is **not** your first language you will need to attach details of your English language qualifications with results obtained and the date you took the test or will be taking the test. Please complete the following table and attach copies of all certificates:

Name of English language qualification	Awarding body/College/University	Date qualification obtained/date you are taking the qualification	Results

6 Work Experience (Continue on a separate sheet if necessary)

Name and address of employer	Dates		Position held and brief description of role
	from	to	

7 Referees (Please refer to Section 7 of the Guidance Notes for information about this section)

Name	Name
Position/Relationship to applicant	Position/Relationship to applicant
Address	Address
Telephone	Telephone
Email	Email

8 Personal Statement in support of your application (you may attach a separate sheet if preferred)

9 Finance

How will your studies and maintenance be financed?

Self/Family Government Research Council Employer Other (please specify) _____

Contact details of sponsor (if NOT financed by Self/Family)

Name:	Company/organisation:
Address:	Email address:
Postal code:	Telephone number:
Country:	Fax number:

10 Criminal convictions

Do you have any criminal convictions? Yes No

11 Publicity

How did you hear about the University of Salford and the programme/s you are applying for?

Prospectus University of Salford website Other website (please specify) _____ Friends/Relatives
 British Council Agent (please specify) _____ Other (please specify) _____

12 Declaration

I confirm that, to the best of my knowledge, the information given in this form is true, complete and accurate and no information requested or other material information has been omitted. I give my consent to the processing of my data by University of Salford. I understand that any offer of a place on the programme I have applied for is subject to my acceptance of the University's terms and conditions. I accept that if I do not fully comply with these requirements, the University of Salford reserves the right to cancel my application and I shall have no claim against the University of Salford in relation to this application.

I consent to the University of Salford recording and processing information about my race and ethnic origin, and my physical and mental health, for the purpose of statistical surveys only and within the provisions of the Data Protection Act 1998.

Signed:

Date:

**Please send your completed application form to the Admissions Office (address given on the front of this form).
Please ensure that the forms you send out for references are also returned to this address.**

Equal Opportunity Monitoring

This form is only to assist us in monitoring Admissions and **will not** be taken into consideration for your application. In accordance with the Data Protection Act 1998, the University will seek your explicit permission should it intend to process any sensitive personal data for any reason other than Equal Opportunity purposes or exercising a legal right or obligation required by law. Sensitive data includes your racial or ethnic origin, sexual life, political beliefs, trade union membership, religious beliefs, physical or mental health and criminal offences.

Gender: Female Male

Ethnic Origin:

Please choose the option that you feel most closely describes your ethnic origin and enter the code in the box below:

White

White UK 11
White Irish 12
White Scottish 13
Irish Traveller 14
Other White background 19

Black or Black British

Caribbean 21
African 22
Other Black background 29

Asian or Asian British

Indian 31
Pakistani 32
Bangladeshi 33
Other Asian background 39

Mixed

White and Black Caribbean 41
White and Black African 42
White and Asian 43
Other Asian background 39

Chinese or other ethnic group

Chinese 34
Any other 39
I do not wish to disclose this information 98

Disability - we advise you to declare your disability or dyslexia as early in the application process as possible. This enables us to assist you in organising your support as soon as practicable.

Do you consider yourself to have a disability?

Yes No

If you have answered Yes, please give details below:

Do you have any condition that may require special studying arrangements to be made?

Yes No

If you have answered Yes, please give details below:



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Referee's Statement

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If you wish you can provide references on official headed paper as an alternative to using the form below

Applicant - please complete this section.

Give this form and an envelope to the person you have asked to act as your referee. When that person returns the sealed envelope to you, please post it to the above address. You can either send this reference with your application or separately afterwards.

Surname/Family name	First name/Given names
Proposed programme of study	
Applicant's signature	Date

Referee - please complete this section.

Please use the box below to comment on the candidate's suitability to study for the programme indicated. Please be as frank as possible and use specific examples where possible to illustrate your point. If you prefer you may attach a separate reference on your official notepaper.

Name of Referee	Title and relationship to applicant
Name and address of institution	Please put your official stamp of your institution here
Referee's signature	Date

Reference

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Referee's Statement

If you wish you can provide references on official headed paper as an alternative to using the form below

Applicant - please complete this section.

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Name and address of institution	Please put your official stamp of your institution here
Referee's signature	Date

Reference

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Section 1 - Personal details

Postal address for correspondence - this is the address where the University will write to you. If your home address is different please give details in the **Permanent address** section

Section 2 - Programme you wish to apply for

Name of programme - please write the name of the programme you wish to apply for here. You may apply for up to three Postgraduate Taught programmes using this form. If you wish to apply for a Research programme you must use a different form. Please visit our website www.salford.ac.uk for details of how to apply for Research programmes

Mode of study - you will need to check our website www.salford.ac.uk to ensure that this mode of study is available for your chosen subject area. Please note that if you are studying on a student visa you will not be able to study part time.

Qualification – please tell us the level of qualification you wish to study for. You will need to check our website www.salford.ac.uk to ensure that this level of qualification is available for your chosen subject area.

Month of entry – most of our postgraduate programmes commence in October. However there are exceptions to this and you should check the website for details of possible start dates for your chosen programme.

Section 3 - Fee status information

This information is used to determine the level of tuition fees that you will pay. **It is not used as part of the selection process.**

You are asked to choose which fee status category you think applies to you. The code is provisional and will help the University to decide your residence status and the level of fees you will pay. The University may request additional information and copies of documentary evidence from you before a decision is made.

If you have any documents that show your immigration status then it will speed up your application process if you send photocopies of these in to us with this application form

Fee status categories – please choose from the following

A	You are a UK or EU national, or you are the child or spouse/ civil partner of a UK or EU national, and have lived in the European Economic Area (EEA) or Switzerland for three years, but not just for full time education.
B	You have Indefinite Leave to Enter or Remain in the UK or have the Right of Abode in the UK, and have lived in the UK, The Channels Islands or Isle of Man for three years, but not just for full-time education.
C	You are a refugee or have been granted Exceptional Leave to Enter or Remain, Humanitarian Protection or Discretionary Leave to Remain in the UK following an application for asylum, and you have lived in the UK since this status was granted, or you are such a person's child or spouse/ civil partner.
D	You are an EEA or Swiss national, you live in the UK and are a Migrant worker (or you are such a person's husband, wife or child) and you have lived in the EEA or Switzerland for three years.
G	You would otherwise meet the criteria of categories A, B, C, or D but you have been living outside of the UK, Channel Islands, Isle of Man, EEA or Switzerland because you, your spouse/civil partner or parent has been working temporarily outside the area in question.
O	Other - none of these categories listed from A-G apply to you. If you choose this category, please give details e.g. student visa, work permit, HSMP.

Section 4 - Academic History

Name and address of University/College/Awarding body – please ensure you include the full name of the institution where you studied and the address and name of the country.

Title of qualification – for example "BA honours degree", "Postgraduate Diploma", "Baccalaureate". Please give the name of the qualification as it appears on your official certificate.

Copies of certificates and academic transcripts – please send photocopies of all certificates and transcripts. You are required to provide the original certificates when you come to register.

Section 5 – English Language

Please remember to enclose photocopies certificates of your English language qualifications. The University's English language requirements can be viewed on our website www.salford.ac.uk

Section 6 – Work experience

If you do not have any work experience, you may leave this section blank.

Section 7 – Referees

Please indicate two people, one of whom should be able to comment on your ability to study at University. The other ideally should be a present/most recent employer. References from friends or family members are not acceptable.

You will also need to pass the attached reference forms on to these referees and ensure they are returned to us. It is the applicant's responsibility to ensure that references are returned to the Admissions Office.